

**FCBMRDD
ADULT SERVICES**

REFERRAL DOCUMENTATION REQUIREMENTS

A variety of Adult Day Service programs are offered through the Franklin County Board of Mental Retardation and Developmental Disabilities (FCBMRDD) to provide service options for individuals with developmental disabilities. Individuals who are interested in attending any of these adult day services should follow the *Procedures For Enrolling Individuals Into Adult Services*.

Questions can be answered by the individual's Service Coordinator or the QMRP of their residential facility. Individuals without a Service Coordinator or QMRP should contact the Director of the specific program.

Listed below and included in the packet is the information needed to ensure the health and safety of the individual to be served and to ensure that the individual's wants and needs are met.

1. The *Application for Adult Services* including the appropriate *Application Cover Sheet*.
2. The *General Medical Form* is enclosed and must be completed in its entirety within one year of application date to Adult Services. If more than one year passes prior to entry into a program, a *General Medical Update* may be requested.
3. *Transportation Enrollee Information Form* must be completed if bus transportation is preferred.
4. A copy of the individual's **Birth Certificate or other proof of age is required**. A *Social Security Card* is required prior to program entry if work is a desired activity.
5. Psychological within 5 years if available.
6. Current *ISP, IEP* or *MFE* if one has been completed.
7. If applicable, a current *Behavior Support Plan* and *Work Experience/Preferences*.
8. *Authorization for Release of Confidential Information*.

Please return completed application packet to:

Franklin County Board of MR/DD
Attn: Consumer Data Management Unit
2879 Johnstown Road
Columbus, Ohio 43219